**PhD committee meeting at ITS, 06.06.2024**

*Members:*

 *Paal E. Engelstad (head of the committee)*

 *Torbjørn Skauli*

 *Ulysse Teller Masao Côté-Allard*

 *Sebastian Zieglmeier, (PhD candidate)*

 *Yvonne Baade (adm., PhD coordinator)*

*Version: 06 june 2024*

**Agenda**

**1. Agenda review and discussion (paal)**

- Minutes of previous meeting: Already approved by email. The minutes are found here: <https://www.mn.uio.no/its/english/about/organisation/phd-committee/phd-committee-meetings/>

 - Agenda bashing: Anything for AOB?

**2. Application for summer schools - any updates? (all)**

- Application for summer school requires specific approval by the PhD committee at ITS, together with supporting material. Status, experiences, way forward?

**3. Status of the case where the PhD candidate’s thesis is not approved (Paal/Yvonne)**

- Presentation of the status of the case (Paal, Yvonne)

**4. Status of current PhD candidates at ITS (yvonne)**

**5. Should we now start working on the "Finishing your PhD" process? (paal, all)**

We have achieved much on the process to help new PhD students come to ITS and much on the processes during their PhD-work, while addressing the final part of the PhD period has been postponed.

- Should we start looking at this now? How to go about it? Discussions?

**6. Upcoming work items/ backlog**

Current list is:

- Postponed: Update the "new phd researcher" pamphlet (yvonne)

- Start working with the ARK process?

Any new inputs?

**8. AOB**

- Process for new PhD students does not seem to work as intended.