**PROGRAMRÅDSMØTE**

**Renewable Energy Systems**

Institutt for teknologisystemer, møterom 112

30.08.2019, kl. 10:00 – 11:30

Til stede: Mari, Bjørn, Marianne, Vebjørn, Øivind, Ida og Sabrina

Agenda:

01/19 **Matters of information**

* Members of Programrådet.
* Sabrina: **Present the structure of the master program and status:**
12 master students.
Other students from outside the masters programme can sign up for the courses.
TEK5350 and TEK5370 has a limit of 20 students. TEK5300 has a limit at 40 students.
* Sabrina: **Presentation of the present courses**.
* **Exchange students:**
Utrecht University. Under progress.
* Ida: **Present the number of applicants and selection process**.
There were a total of 450 applicants
256 of them got into the admission process
1. From outside the EU
2. From within EU

147-From Norway/Skandinavia

We gave out 37 offers, and ended up with 12 students. Lowest grade average: 3,7. Best: 4,7. Most of the students have a bachelor’s degree from outside Oslo and UiO.

From next year on the goal is to have 20 students each year.

We can also advertise the masters programme more, until the next admission. It’s a goal to have more students from EU.

02/19 **Issues for discussion**

* **New student members from the masters programme**. Information and discussion on the process further on.
Ida sends e-mail to the students. Student representatives will be elected by the end of September. The Programme Council will be oriented by mail.
* **Two special cases on transferring credits** from Universities other than UiO.
The cases were discussed and Sabrina was given the task of deciding in this specific case, since the approval was related to replacing her course. The student has been informed on her applications.
* **Rutines on credit transfer cases:**
Students can transfer only master courses into the masters degree at ITS.
For the three foundation/mandatory courses, the corresponding “emneansvarlig” makes a recommendation regarding any application for substitution/credit transfer, then the Program Council does the approval based on the recommendation.

For specialization courses, any substitution/credit transfer should be discussed with the supervisor.

Whereas for the elective courses, one can be less strict and in general encourage taking credits elsewhere, obviously requiring that the course(s) is/are relevant and substituted in consultation with the students supervisors.
Ida has made an application form.

03/19 **Other**
- Having other industrial partners on the master projects was an interesting option. Connections could be made through for example the Solar Energy Cluster or the Norwegian Smartgrid Centre

Introduction week for the master students

* The scientific staff, both part- and full time, should introduce their courses next year.

**Next meeting: Mid january.**