HSE Rules and Regulations – Organic Chemistry Research Group, last updated Nov. 24, 2011; L.-L. Gundersen

## SOP: Solvent purification system (room Ø330)

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No one is allowed to use the equipment without prior agreement from the responsible the first time

## **General rules:**

- Do not operate more than one solvent line at the same time!!
- Pressure for the solvent lines should be in the 0.3 0.5 mbar range
- Write your name and how much solvent you are taking out and what kind, in the blue logbook (makes it easier to keep track of how much solvent is left)
- Always remember to purge nitrogen after filling a solvent (prevents mixing of solvents)
- Turn of the vacuum pump when you are finished
- If something is not working as it should tell the responsible right away

## Instructions for use of the solvent purifying system:

1. Ensure that both valves are set to "closed" (see picture below)



2. Connect flask to pipe (see pictures below)

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Flask connected to pipe

- 3. Turn lower valve to position "vacuum/ $N_2$ "
- 4. Turn upper valve to position "vacuum" (The flask is now being evacuated) Wait one minute.
- 5. Turn upper valve to position " $N_2$ " (The flask is now being filled with  $N_2$ )
- 6. Turn upper valve to position "vacuum" (The flask is now being evacuated) Wait one minute.
- 7. a) Close lower valve

## b) Set upper valve to position "N2" IMPORTANT

- 8. a) Slowly turn lower valve to position "solvent" (The solvent is now filled into the flask). Fill flask no more than 2/3 full
  - b) Close lower valve
- 9. Turn lower valve slowly to position "vacuum/N<sub>2</sub>"
- 10. Close lower valve and remove flask. Do not use forse. The flask should be easily removed.
- 11. a) Turn lower valve slowly to position "vacuum/ $N_2$ " after placing a beaker under the pipe to remove excess solvent. IMPORTANT
  - b) Close both valves