



Release Form for Masterstudents at Chemistry programme.
Department of Chemistry, University of Oslo

The form must be completed and handed in to the reception office before leaving the Department. Master Diploma may be withheld pending receipt of the release form. Your user account will be closed one month after departure if this release form is not handed in!

Release form for: _____ (Surname, firstname, section)

Teaching Supervisor / Supervisor / Head of Section confirms that:

- 1**
- The work-station(s) has (have) been properly cleaned.
 - All equipment has been cleaned and returned in working order.
 - All surplus chemicals have been returned or safely destroyed.
 - All obligations to the section, unit or group have been fulfilled

Date

Supervisors signature

2

The Chemistry Storeroom confirms that all accounts have been settled, all keys and labcoats have been returned.

Date

Administrator signature

3

The Reception Office confirms that the user account is to be

- Cancelled
- Maintained

Date

Officer of studies signature

The student's user account is to be maintained up and including : (date). Give reasons!

The explanation must be signed by Teaching Supervisor / Head of Section under:

Student

- Has been
- Will, within 6 months from date

accepted to the doctoral programme (ph.d.-studies).

When is this to be decided? Date.....

- The student/employee/visitor is writing up papers.

The student/employee/visitor will continue his/her collaboration with a member of the faculty (professor, associate professor) at the Department

Date

Supervisor signature



4

The Administration Office confirms that laboratory journals is submitted to the department.

Date

Officer of studies signature

5

The NMR facility (only for NMR users) confirms having registered that local user accounts are to be

- Cancelled
 Maintained

Date

Designated NMRTech./Admin.supervisor signature

6

The head safety office confirms that laboratory is free for chemical waste

Date

HSE consultant signature

7

Masterstudent confirms:

Choose one of the following:

- I wish to have my masters diploma sent recommended to this adress :

Or:

- I confirm that I have received the masters diploma in person.

Date

Students signature

Department confirms:

- Diploma is sent recommended to given adress
 Diploma is delivered in person

Dato

Officer of studies signature



8

The Administration Office confirms that all obligations to the Department have been duly fulfilled.

Date

Officer of studies signature